

The Bridge House Estates Board – Outstanding Actions

Item	Date	Action	Officer responsible	Target Completion Date	Actual Completion Date	Progress update	RAG
1.	11 January 2022	Board to complete Skills & Effectiveness Audit	Amelia Ehren	19 January 2022	-	Near completion – awaiting final responses w/b 7 February 2022.	
2.	11 January 2022	Service Level Agreement between BHE and City of London Police	Simon Latham/ Anne Pietsch	March 2022	-	Development of SLA currently taking place – will provide further clarity about the policing services that BHE receives and financially contributes to.	
3.	24 November 2021	List all Members of the Board in the Bridging London Strategy and Annual Progress Reports	Amelia Ehren	11 January 2022	-	Revised version yet to be uploaded to website.	
4.	24 November 2021	Revise Scheme of Delegations to officers to enable MD to approve small amounts of BHE contributions to capital funding projects	David Farnsworth	11 January 2022	-	Review of Scheme of Delegations currently taking place across the wider City Corporation and proposed changes to be incorporated for BHE.	
5.	24 November 2021	Review Board agenda format and arrangements in respect of public and private sessions.	Amelia Ehren	16 February 2022	February 2022 (<i>and ongoing</i>)	Review of governance arrangements presented to February Board meeting for consideration. Agendas have consistently been improved	

						each meeting to present items more efficiently.	
6.	24 November 2021	Arrange Member and Officer risk review meeting	Amelia Ehren	16 February 2022	-	In-depth reviewed delayed pending result of recruitment of BHE COO who will lead, on behalf of BHE MD, risk management for the charity– Member and officer risk review meeting to now be arranged between February – April 2022	
7.	24 November	Review of Transitional Investment Strategy Statement	Karen Atkinson	March/ April 2022	-	To be further reviewed following the anticipated grant of the Supplemental Royal Charter.	